Lancashire Autism Partnership Board

Thursday 22nd May 2018

10:00-12:30 pm

Cabinet Room D, County Hall, Preston

Attendees: Kizzy Felstead, Jo Bebbington, Ellen Smith, Austin Dorrity, Naomi Houldsworth-Gregson, Liz Monks, Rob Liversey, Scott Lord, Dianne Price, Christina Crimsie, Michelle Crane, Sue Austen, Richard Woods, Victoria Wilson.

Apologies: Ali Wilson, Ju Richmond, Helen Hughes, Sue Titterington, Niel Wilcocks, Kate Silver.

The minutes and the action log were agreed as an accurate record.

With the recent changes to Information Governance with GDPR being implemented the board saw this as an opportunity to update the board's distribution list and ensure that the details are kept accurate.

Victoria- Send email to all board members regarding GDPR and ask for everyone who still wants to remain on the distribution list to reply. This doesn’t just have to be Board members but those who want to receive updates which may interest the Autistic community in Lancashire.

Victoria – To circulate subgroup updates to the board rather than having a slot in the agenda for each group to present their updates individually. This is obviously dependant on subgroup leads being proactive and circulating updates in a timely manner.

**Discussion re Autism Partnership Board Website**

Ellen shared with the group that they have had several enquiries from charities who are requesting funding, she suggested to the board that there should be a clear disclaimer of what we can do and what things we are unable to do available on the website, this was agreed.

Ellen and Kizzy advised that the disclaimer also needs to be clear that the Board does not deal with/ support individuals with their cases on a 1-1 basis but will signpost individuals to appropriate supports.

Ellen and Kizzy also informed the board that currently the Boards mailbox is not being monitored. The board needs to come up with an action plan on how we can make sure that anyone who wants to get in touch with the board is responded to in a timely manner and satisfied with the response.

**Austen Dorrity – Cumbria Autism Partnership Board**

The board welcomed Austen to the meeting, he was representing the Cumbria Autism Partnership Board. He informed us that the board isn’t currently meeting and is on a break. He explained that unlike the Lancashire Autism Partnership Board, their board is chaired solely by Cumbria County Council. He acknowledges that the Board is mainly made up of Social Care professionals and Family carers which is similar to the challenges which we are facing.

**Review of Board Terms of Reference and Membership**

Ellen talked through the initial best practice guidance from the National Autistic Society re setting up Partnership Boards and also the Updated Statutory Guidance for implementing the Autism Strategy

Original guidance on partnership boards and implementation of the Strategy from the NAS:

* <http://www.autism.org.uk/about/strategy/practical-guidance.aspx>
* <http://www.autism.org.uk/about/strategy/2010-strategy/autism-partnership-boards.aspx>

The Government has updated the Autism Strategy to improve how progress is monitored:

* <https://www.gov.uk/government/publications/think-autism-strategy-governance-refresh-2018>

The Board agreed that this would be looked at at the next meeting.

LCC Representatives from Adult Social Care, Transitions, SEND and Commissioning; Ellen Smith, Neil Wilcocks David Middleton, Dawn Fenton and Lisa Taylor.

The board felt that we need to link in with the Learning Disabilities Commissioners Network and Transforming Care Partnership.

The Board felt that we need more input from LCFT Clinical leads.

Victoria -Ask Stuart Sheridan for a contact at LCFT who has more of a clinical focus.

Victoria – Get an update from Andrew Procter regarding the future of the criminal Justice subgroup. The most recent information we have received was that he was looking to hand over the lead of this group.

The board also felt that we need more self-advocates to attend the meeting which may change the discussions we have and give an opinion from a different view to others. Communications group - to focus on getting more members Engagement VCFS need reps District council and housing leads.

Kiran Banati – Take a lead on organising the Transition Subgroup.

Victoria – Set up meetings which are purely focused on membership of the Board and the Boards priorities.

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| Action | Date To Be Completed By. | Completed Yes / No |
| Victoria- Send email to all board members regarding GDPR and ask for everyone who still wants to remain on the distribution list to reply. This doesn’t just have to be Board members but those who want to receive updates which may interest the Autistic community in Lancashire. | 2nd July | Complete |
| Victoria – To circulate subgroup updates to the board rather than having a slot in the agenda for each group to present their updates individually. This is obviously dependant on subgroup leads being proactive and circulating updates in a timely manner. | 2nd July | Ongoing |
| Victoria -Ask Stuart Sheridan for a contact at LCFT who has more of a clinical focus. | 2nd July | Ongoing |
| Victoria – Get an update from Andrew Procter regarding the future of the criminal Justice subgroup. The most recent information we have received was that he was looking to hand over the lead of this group. | 2nd July | Ongoing |
| Communications group - to focus on getting more members Engagement VCFS need reps District council and housing leads. | 2nd July | Ongoing |
| Kiran Banati – Take a lead on organising the Transition Subgroup. | 2nd July | Ongoing |
| Victoria – Set up meetings which are purely focused on membership of the Board and the Boards priorities. | 2nd July | Ongoing |

**The next meeting is the 2nd July 2018 at 10am until 12:30pm in The Exchange – Savoy Suit 2, County Hall, Preston, PR1 8XJ.**